

Leah Kelsen, MLA
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Leah Kelsen, Program Director of Human Resources, joined Jefferson College of Nursing (JCN) in August 2020. As Program Director, she manages human resource processes and service innovations to support the College's academic, research, and strategic initiatives. Her responsibilities include: managing all capital planning, projects and administration; supporting the recruitment, hiring, and onboarding processes of staff, full-time faculty and adjunct faculty; serving as JCN's timekeeper and coordinating payroll; assisting with JCN's faculty and staff lifecycle processes, including appointment, promotion and reappointment processes; and assisting with overseeing day-to-day operations such as purchasing, facilities, and information services. In monitoring college-wide administrative services, Leah's role promotes JCN's continued success and achievement of goals.

Previously, Leah worked in Jefferson's Office of Institutional Advancement as the Assistant Director for Presidential and Leadership Advisory Councils. She helped manage eight volunteer advisory councils and campaign committees, working directly with Jefferson executives, council members, and other key stakeholders to align donor engagement and philanthropic initiatives with Jefferson's strategic priorities.

Prior to joining Jefferson in 2018, Leah served as Assistant Development Officer at the University of Pennsylvania School of Nursing. In this role, she served as the Penn Nursing Board of Overseers liaison, planning and executing board meetings and managing the board member rotation process. In addition, she managed the Penn Nursing Annual Giving Fund, planning and executing a detailed solicitation plan with a goal of raising \$335,000 per year.

Leah earned a Master of Liberal Arts degree from the University of Pennsylvania and a Bachelor of Arts in Sociology from Franklin & Marshall College.