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Jalboot joined the Jefferson College of Nursing in November 2020 as the Program Coordinator for Academic Affairs. Under the direction of the Associate Dean of Academic Affairs, Jalboot serves as the strategic administrator for academic programmatic activities for the Jefferson College of Nursing across all campuses. She provides oversight and communications pertaining to all matters related to program development and implementation, ensuring alignment with elements outlined in the College's strategic plan.

Prior to joining the Jefferson College of Nursing, Jalboot gained management experience at a nonprofit organization in Savannah, Georgia, as well as experience working with and recruiting college students for internships and co-ops at a Fortune 500 company. She holds a Master of Arts in Business Design and Arts Leadership from the Savannah College of Art and Design and a Bachelor of Arts in Psychology from Lehigh University.